

EOI no.EC:07/ID&M/KGP-ITIC/2010/0028

Date:

Invitation of 'Priced Proposal' for Professional Services in respect of Construction of Information Technology Incubation Centre (ITIC) at WBIIDC Growth Complex, Nimpura, Kharagpur, Paschim Medinipore.

West Bengal Electronics Industry Development Corporation Limited (WBEIDCL), a Govt. of West Bengal Undertaking, intends to invite application from reputed bonafide and resourceful consulting organization for extending professional services for construction of one Information Technology Incubation Centre (ITIC) at WBIIDC Growth Complex, Nimpura, Kharagpur, Paschim Medinipore.

Interested agency may download the tender document from the website www.webel-india.com

Managing Director
WBEIDCL

GENERAL TERMS AND CONDITIONS

A. RESUME OF THE PROEJCT

- 1) The Information Technology Incubation Centre (ITIC) of 50,000 sqft. built-up area will be established on WBEIDC's land located at WBIIDC Growth Complex, Nimpura, Kharagpur, Paschim Medinipore.
- 2) ITIC will be a, structurally sound, aesthetically soothing, energy efficient and durable building with all relevant utility and services.

B. SCOPE OF WORK

- 1) Preparation of conceptual plan & drawing as per current building bye laws.
- 2) Preparation of necessary drawing and connected document etc. for related clearance of appropriate authorities including various statutory institutions.
- 3) Co-ordinating & finalizing land survey, soil investigation and related enabling works conducted by separate agency, finalizing project planning, design particulars, quality assurance plan etc. for in-time execution of work.
- 4) Preparation of necessary drawing, design, calculation, data, report etc. as may be required for execution & successful completion of the project in all respect.
- 5) Preparing detailed Tender Document, Technical Specification etc., finalizing it, invitation of tender, examining tender, interaction with the intended bidders, selection of successful executing agency and execution of agreement with them etc. as may be required from time to time.
Envisaged Consulting service for execution through selected agency:
 - (a) Area Grading, Water Supply, Drainage, Sewerage, Power supply with DG back-up, Area Lighting, Landscaping, Road etc. for entire Three (3) acres land with connectivity to existing public system as available.
 - (b) The instant 50000 sq.ft. ITIC will be constructed on one acre land suitably within said 3 acres land and another building of approx. 180000 sq.ft. (approx) is envisaged for construction at future course of time.
 - (c) [I] 50000 sq.ft. ITIC will have Warm Shell finish with:
 - i) Power & AC for common area with provision for extension to remaining area
 - ii) Elevator
 - iii) Sanitary & Water supply for entire building

[II] The ground floor will be with all finish exterior and interior as well including required furniture, services & facility for a standard incubation centre.

- 6) Regular supervision, inspection and quality control on all sorts of work, certifying all bills with recommendation to WBEIDCL for payment to various agencies as may be required from time to time, obtaining all post-construction clearance, finalisation of AS BUILT drawing etc. as reqd..

C. TIME OF COMPLETION

12 (Twelve) calendar months since placing the Letter of Award (LOA) which includes 2 (two) months for selection of executing agency and 10 (ten) months for execution of work.

D. THE INTENDING BIDDER SHOULD HAVE

- (a) Experience on Professional Services in completion of I.T. Project, covering a built-up area not less than 50000 sq.ft. in a single project, in a period of 12 month during last three years ending 31.03.2010
- (b) Turnover not less than Rs. 1 crore (Rupees one crore only) during financial year 2008 – 2009.

E. PAYMENT

- (a) The value as quoted in Schedule of Work will attract further distribution among various milestone of events in-built therein.
- (b) Applicable Service Tax shall be paid further on production of requisite document.
- (c) Release of Payment : In 30 (thirty) days since raising of bills.
- (d) Applicable tax will be deducted at source.

F. VALIDITY OF OFFER

30 (thirty) calendar days since date of submitting the offer.

G. NO DEVIATION

The priced offer will nowhere contain any deviation from terms contained herein.

H. SPECIAL TERMS

WBEIDCL reserves right to accept or reject any offer in part or whole, without assigning any reason.

I. EXECUTION OF AGREEMENT

An agreement in a prescribed format shall have to be executed in a period of 30 days since placement of LOA.

J. SUBMISSION OF PROPOSAL

- a) Schedule of Works, duly filled in, where total figure shall have to be written in figures and words as well.
- b) The instant communication including Annexure 1 & 2 respectively is to be signed in all pages by the authorized signatory as token of unqualified acceptance to all of its terms.
- c) Proposal as above to reach this office in sealed envelopes containing J(a) and J(b) above on or before 15.00 hr. 19.04.2010 to the office of Managing Director, WBEIDC Ltd. at Webel Bhavan, Block-EP&GP, Sector-V, Bidhannagar, Kolkata 700 091.

K. ACCEPTANCE CRITERIA

Non compliance to any term as above will call for cancellation of proposal as sent.

- L.** Mr. M.K. Das, Manager (ID), WBEIDCL at manas_webel@yahoo.co.in may be contacted on or before 12.04.2010 for any clarification.

M. ROLE OF WBEIDCL

- a) will engage agency for survey and soil investigation at its risk and cost.
- b) will exhibit notices concerning floating of tender etc. in the media at its risk and cost.
- c) will deposit all fee as applicable to obtain required clearance from respective authority.
- d) will extend institutional support for successful execution of work.

Date:

Place:

Company Seal of the Bidder

(Signature of the Authorised Signatory)

Name:

Designation:

Telephone no.:

Fax no.:

e-mail:

SCHEDULE OF WORK

Sub: Professional Services in respect of Construction of Information Technology Incubation Centre (ITIC) with all utilities and facilities at WBIIDC Growth Complex, Nimpura, Kharagpur, Paschim Medinipore

Sl.No.	Description of Item	Lump Sum (Rs.)	TOTAL (Rs.)
1.	Coordinating & finalizing land survey, soil investigation & other enabling works conducted by separate agency, finalizing conceptual plan, project planning, design methodology, quality assurance plan etc. facilitating all required clearance from respective department and regulatory authority, for in-time execution of work.		
2.	Preparing Drawing, Tender Document, Technical Specification etc., finalizing it, invitation of tender, examining all offers, interaction with the intended bidders, selection of successful executing agency and execution of agreement with him etc. as reqd.		
3.	Preparing detailed construction drawing, design, calculation, data, report etc. as required and approving those for construction.		
4.	Regular supervision, inspection and quality control on all sorts of work, certifying all bills with recommendation to WBEIDCL for effecting payment followed by successful closing of agreement with the executing agency inclusive of obtaining all post-construction clearance and finalizing AS BUILT drawing etc. document.		

Special Note:-

- a) The rate vis-à-vis cost will include implication of providing men, materials, transport, accommodation, levy, duty, incidentals etc. EXCEPT applicable service tax, which will be paid separately.
- b) Applicable Tax will be deducted at sources.

Date:**Place:**

**Company Seal of the Bidder/
Lead Member of the Consortium**

(Signature of the Authorised Signatory)**Name:****Designation:****Telephone no.:****Fax no.:****e-mail:**

